

B.Sc. I, SEMESTER I (OE I)
OPEN ELECTIVE-I, SPOKEN ENGLISH – I, 2 Credits
June 2024 onwards
B.Sc. I Semester I

Course Objectives:

- 1) To enable students to develop sub-skills of speaking
- 2) To help students use appropriate expressions while introducing self and others
- 3) To facilitate students to form conversation at formal and informal situations

Syllabus:

Unit I: Introducing Self and Others

- A) Introducing oneself socially at formal situation
- B) Introducing oneself socially at informal situations
- C) Introducing others socially at formal and informal situations
- D) Introducing self and others professionally

Unit II: Conversational Skills

- A) Asking and providing information
- B) Expressing Ideas and opinions
- C) Expressing likes and dislikes
- D) Expressing Agreement and Disagreement

Unit III: Situational English

- A) Sales Talk
- B) Formal and informal conversations
- C) Letter Writing

Course Outcomes: After completing this course students will be able to:

- 1) Introduce self and others socially and professionally
- 2) Frame questions and responses for seeking and providing information
- 3) Apply appropriate language expressions while expressing agreement/disagreement
- 4) Communicate effectively

Reference Books:

- Gangal J. K. A Practical Course in Spoken English. PHI Learning Pvt. Ltd, Delhi 2014
- Lani Arredondo. Communicating Effectively. Tata McGraw Hills, Publication. 2007.
- P. Subba Rao. Technical Communication. Cengage Learning India Pvt. Ltd. 2012.

